



U.S. Department of Justice  
Federal Bureau of Prisons  
Washington, DC 20534

March 31, 2006

To All Interested Parties:

The Federal Bureau of Prisons is soliciting proposals for the provision of single-faith, residential re-entry programs at one or more pilot site institutions. There are six possible pilot site institutions, which are as follows: Federal Correctional Institution (FCI) Seagoville, Low Security; Federal Correctional Complex Beaumont, Low Security; United States Penitentiary Hazelton, Secure Female Unit; FCI Fort Dix, Low Security; FCI Edgefield, Medium Security; and FCI Tucson, Medium Security. The services are to be provided in accordance with the enclosed Statement of Work.

Proposals are due by May 2, 2006, no later than 12:00 Noon and may be submitted by the following:

Submit by carrier to: Federal Bureau of Prisons  
National Acquisitions Section  
ATTN: Kristy Beck  
320 First Street, NW- Room 5006  
Washington, D.C. 20534

Hand Deliver to: U.S. Department of Justice  
Federal Bureau of Prisons  
National Acquisitions Section  
ATTN: Kristy Beck  
500 First Street, NW-6th Floor  
Washington, D.C. 20534

Questions regarding Solicitation No. RFP-NAS-0171-2006 shall be submitted in writing to the Contracting Officer by close of business on April 10, 2006. A pre-proposal conference has been scheduled for 9:00 AM on April 18, 2006, at the following physical address: 400 First Street, NW, Washington, DC 20534. The conference is limited to potential offerors. Potential offerors shall pre-register for conference attendance by close of business on April 10, 2006, via email to [k1beck@bop.gov](mailto:k1beck@bop.gov). Please include name(s), telephone number, organization, and number of attendees.

The Contracting Officer assigned cognizance of this procurement is Jan R. Johns. Your attention is directed to the fact that the Contracting Officer is the only individual who can legally commit or obligate the Government to an expenditure of public funds.

Prospective contractors are also cautioned against discussing the preparation of their proposal (or any technical questions) with Government technical personnel. The circumstances of such a contact, when verified, may result in non-consideration of the offer. Accordingly, all communication, prior to award, shall be directed to the following contracting personnel:

Kristy Beck, Contract Specialist  
E-mail: [k1beck@bop.gov](mailto:k1beck@bop.gov)  
Fax: (202) 307-1146  
Phone: (202) 616-6150

Jan R. Johns, Contracting Officer  
E-mail: [jjohns@bop.gov](mailto:jjohns@bop.gov)  
Fax: (202) 307-1146  
Fax: (202) 616-6150

All potential offerors are advised that this solicitation includes the clause at FAR 52.212-4, Contract Terms and Conditions – Commercial Items (SEPT 2005), which at paragraph (t) requires all contractors doing business with the Federal Government after September 30, 2003, to be registered in the Central Contractor Registration (CCR) database. Potential offerors should include their Data Universal Number System (DUNS) number on the enclosed Standard Form (SF) 1449 in Block 17a. The Contracting Officer shall verify registration in the CCR database prior to award by entering the potential awardee's DUNS number into the CCR database. Failure to complete the registration procedures outlined in this clause may result in elimination from consideration of award.

Please read the enclosed Request for Proposals carefully and complete all items where indicated. Proposals submitted in response to Solicitation No. RFP-NAS-0171-2006 shall consist of the following required documents:

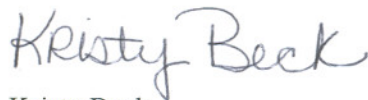
1. Completed SF-1449 (completion of Items 12, 17a, 17b, 23, 24, 30a, 30b, and 30c)
2. Completed Pricing Schedule (Attachment I)
3. Any and all documentation required for the Technical Proposal
4. Completed BOP Service Contract Business Management Questionnaire (Attachment III)
5. Relevant Past Performance Information required for Past Performance Questionnaire (Attachment V)
6. Completed BP-A778, Credentials of Religious Service Contractor (Attachment VI)
7. Completed FAR 52.212-3, Offeror Representations and Certifications – Commercial Items (MARCH 2005)
8. State any special terms/conditions/discounts available to the Government for these services

**PLEASE NOTE:** Failure to submit any of the required information may disqualify your proposal.

In accordance with Bureau of Prisons Acquisition Guidance Document 05-011, "Faith-Based and Community-Based Organizations can submit offers/bids/quotations equally with other organizations for contracts for which they are eligible."

If you have any questions, please do not hesitate to contact me or Jan Johns at (202) 616-6150.

Sincerely,



Kristy Beck  
Contract Specialist